



## Pastoral Letter of Recommendation

TO BE COMPLETED BY THE PASTORAL REFERENCE

**Please email this form directly to PHOP@gmail.com. All contents in reference will be kept confidential and read only by PHOP staff members.**

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Phone # of Applicant

Name of Pastor \_\_\_\_\_

Church Name \_\_\_\_\_

Staff Position \_\_\_\_\_

Church Phone \_\_\_\_\_

Church Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Contact Phone \_\_\_\_\_

Email \_\_\_\_\_

1. How long have you known the applicant? How well do you know them?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Please describe the applicant's level of involvement in your church.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. What is the applicant's effect on his/her peers?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Has the applicant served your congregation in any capacity? ( ) Yes ( ) No If Yes, please give a brief description.

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5. According to your observations, what are the strengths and spiritual gifts of the applicant?

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6. According to your observations, what is your assessment of the applicant's weaknesses and struggles?

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7. Please assess the applicant in the following areas:

	WEAK	GOOD	EXCEPTIONAL
SPIRITUAL MATURITY	_____	_____	_____
DEVOTION TO CHRIST	_____	_____	_____
ACCOUNTABLE TO OTHERS	_____	_____	_____
INTEGRITY AND HONESTY	_____	_____	_____
OPENNESS TO CORRECTION	_____	_____	_____
WILLINGNESS TO SERVE	_____	_____	_____
ABILITY TO WORK WITH OTHERS	_____	_____	_____
COMMUNICATION SKILLS	_____	_____	_____
LEADERSHIP SKILLS	_____	_____	_____
RELIABILITY	_____	_____	_____
TEACHABILITY	_____	_____	_____
MENTAL HEALTH	_____	_____	_____
PHYSICAL HEALTH	_____	_____	_____
SPIRITUAL HEALTH	_____	_____	_____
FAMILY LIFE	_____	_____	_____

8. Do you recommend this applicant for the Phoenix House of Prayer Internship? ( ) Highly recommend  
( ) Recommend ( ) Recommend with reservations\* ( ) Do not recommend \*

Please Explain

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Additional comments of explanations not already covered?

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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date